



NOTICE OF MEETING

CABINET MEMBER FOR RESOURCES – DECISION MEETING

THURSDAY 13 NOVEMBER 2008 AT 4.00 PM

**EXECUTIVE MEETING ROOM, THIRD FLOOR, GUILDHALL,
PORTSMOUTH**

Telephone enquiries to Lin Chaplen, Democratic & Community Engagement
023 9283 4053, email lin.chaplen@portsmouthcc.gov.uk

(NB This Agenda should be retained for future reference with the Record of Decisions of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

REVISED AGENDA

Please substitute this agenda with the previously circulated copy.

- 1 Declaration of Members' Interests in Accordance with Standing Order 14**
- 2 Budget monitoring 2008/9 – Revenue Cash Limit and capital Programme**

HFS ... The purpose of the attached report is to inform the Cabinet Member of the forecast revenue expenditure outturn against the cash limited budget and the forecast capital expenditure compared to the capital programme for the Resources Portfolio.

RECOMMENDED that

- 1) the position regarding the revenue forecast for 2008/09 and progress towards meeting the shortfall on the portfolio as set out in the report be noted.**
- 2) Heads of Service with forecast outturn deficits be instructed to bring forward an action plan to the next meeting outlining their proposals to bring their service into balance.**
- 3) the forecast capital programme expenditure be noted.**

A report by the Strategic Director and Section 151 Officer is attached.

3 E-Government – ICT Security & Ongoing Investment

... The purpose of the attached report is to appraise the Cabinet Member for Resources of the necessity to address a number of ICT Security Risks, the need to upgrade or replace elements of the ICT Infrastructure initially provided as a part of the e.Government programme, and to seek approval to utilise the remaining e.Government Capital Budget to address the most important items.

RECOMMENDED

That the following decisions be made

- a) That the Cabinet Member for Resources approve the work required to address the key ICT Security risks and Oracle System hardware as detailed below funded from the existing e.Government Capital budget:**
 - **The legislative requirement to connect to the Government Secure Extranet**
 - **The provision of a Secure Web Mail facility**
 - **The ICO requirement to encrypt all Laptop Computers**
 - **The provision of encrypted Digital Storage devices for the transfer of personal information**
 - **Replacement hardware to support the Oracle Test System**
- b) The Cabinet Member note that the issue regarding the lack of financial provision to cover the required upgrade or replacement of the e.Gov Corporate ICT Toolsets**
- c) That the Cabinet Member note that e.Government Capital is now fully utilised.**

A report by the Head of ICT Services is attached.

4 Internal Audit Resources

HAP ... The purpose of this report is to make the Cabinet Member aware that the programme of planned audit work for 2008/2009 will not be completed within existing resources, which exposes the Council to significant risk. Additional funding is sought, both in the short and longer term, to enable the Audit Plan to be completed for 2008/2009 and future years

RECOMMENDED

The Cabinet Member is recommended to:

- 1) Note current progress on the Audit Plan for 2008/2009 and the associated risks with not completing the Plan**
- 2) Support a request to the Cabinet to authorise the Section 151 Officer to transfer £60,000 from the contingency provision in 2008/09 to provide additional resource within the Internal Audit team in the current financial year**
- 3) Acknowledge that from 2009/10 onwards the base budget for Internal Audit needs to be increased by £60,000 per annum in order**

to increase the permanent establishment of the team and therefore a budget pressure in the sum of £60,000 is recommended for endorsement by the Cabinet for consideration by the City Council at its Annual Budget Meeting in February 2009.

A report by the Head of Audit & Performance is attached.

5 Flagship Editorial Process

HCF ... The purpose of the attached report is to advise the Cabinet Member of the Flagship editorial process.

RECOMMENDED that the Cabinet Member for Resources note the process.

A report by the Head of Customer Services is attached.

6 Efficiency Review Board

HAP ... The purpose of the attached report is to seek approval from the Cabinet Member to establish an Efficiency Review Board to oversee the efficiency review programme.

RECOMMENDED that the Cabinet Member approve the formation of an Efficiency Review Board, with membership and terms of reference to be determined as stated in sections 4 and 5 of this report.

A report by the Head of Audit & Performance Improvement is attached.